Reports to run to look at planning, delivery of services and productivity.

Quality Assurance staff recommends you review at least a month’s worth of info each time you pull a report.

Located on the DARS ECI extranet you will find a TKIDS and TRAD manual that will guide you in where to locate the following suggested reports:

- Delivered Services by Child - at least every other week
- Delivered Services Summary (this is by staff person) - weekly
- No Services Summary - weekly
- Planned/Delivered (by provider) - weekly
- Planned Services Detail (this is by child) - at least every other week
- Referral Report for looking at referral date compared to first face-to-face date and then the eval date, etc. - monthly